

## **Regular Meeting (Wednesday, September 7, 2022)**

*Generated by Julie Marynok on Thursday, September 8, 2022*

### **Members present**

Barbara Reynolds, Donna Lafayette, Eric Commodore, Eric Olson, Jeffrey Raymond, Jessica Schanz, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Tamarah Estes, William Brassard,

### **Members absent**

Diane Swenson, James Boone, Jeanne Bartlett, Ronald Tourigny, Whitney Marshall, James Cournoyer, Petersham

### **Officers of the School Committee Present**

Thomas Browne

### **Student Representative to the School Committee**

Hannah Army

### **School District Legal Counsel**

None

### **School district personnel present**

Dayana Carlson, Principal, , Kathryn Schmidt, Assistant Principal, Ryan Rege, Director of Vocational Programs, Christina Favreau, Director of Academic Programs, Donald Kitzmiller, Director of Technology, Katy Whitaker, Development Coordinator, Tammy Crockett, Business Manager, Michael Gormley, Facilities Director, Victoria Zaroinski, Director of Student Support Services, and Julie Marynok, Recording Secretary

### **Meeting called to order at 7:04 PM**

#### **1. Opening Items**

Procedural: A. Call to Order

Procedural: B. Pledge of Allegiance

Information: C. Introduction of Guests and Visitors

All new staff were introduced

Mary Ellen Brunelle, Superintendent Browne's NSIP Coach was present

Information: D. Public Comment

Action, Minutes: E. Approval of Minutes

**MOVE THAT THE DISTRICT COMMITTEE VOTES TO APPROVE THE MINUTES OF THE REGULAR MEETING OF AUGUST 3, 2022 AS PRESENTED.**

Motion by Eric Olson, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Barbara Reynolds, Donna Lafayette, Eric Commodore, Eric Olson, Jeffrey Raymond, John Columbus, Melanie Weeks, Michael Hurley, Robert Campbell, Ross Barber, Jessica Schanz

Abstain: John Mollica, Peter Capone, Tamarah Estes, William Brassard

## 2. Superintendent-Director's Report

Information: A. Superintendent-Director Update

- Ongoing Summer Renovations
- Automotive Technology Tool Crib completed □ Cabinetry in Dental Assisting Program installed.
- DESE COVID Policies – August 12, 2022 - Prior to school opening, Commissioner Riley held a Superintendents' Zoom Meeting to review school district expectations regarding COVID during the 2022-2023 school year. Those expectations are that policies announced in June 2022, utilized during summer programs, will continue to be in effect.
- Update on Lease of Space - Superintendent Browne met with Gelinas & Ward LLP to assist in finalizing the RFP to lease space for satellite vocational programs. Superintendent Browne presented the estimated timelines.
- Monty Tech 2022-2023 Waitlist Data - Beginning with the October School Committee meeting and continuing through the February meeting, waitlist data will be shared with the School Committee.
- School Recourse Officer Keith Bourne gave a presentation on safety protocols and training at Monty Tech.

## 3. Principal's Report

Information: A. Student Representative's Monthly Report

□ Fall sports practices and games are underway.

- Co-op- Currently, we have 65 seniors participating in our co-op program with their respective trades.  
□ Student Council-Is planning Homecoming festivities.

Information: B. Principal's Monthly Report

- New Teacher/Staff Orientation- Fifteen newly-hired staff participated in our orientation.
- Freshmen Orientation was held August 16<sup>th</sup>-17<sup>th</sup>
- New Upper Classmen Orientation was held on August 22<sup>nd</sup>
- Freshman Parent Orientation Night was held August 17<sup>th</sup>
- New this year, we invited families to a BBQ just before the Parent Orientation night. We had about 250 family members in attendance.

Information: C. Enrollment/Withdrawal/New Entry Report/Attendance Report - In the packet for perusal.

Information: D. 2022-2023 Faculty Guide - In the packet for perusal.

## 4. Personnel

Information: A. Retirement

None

Information: B. Resignation

Andrew Giese, Science Teacher, has resigned after 5 years.

Hannah Kelly, Cafeteria, has resigned after 5 years.

Sandra Robichaud, Administrative Assistant, has resigned after 11 years.  
 Cheryl Koula, Practical Nursing Program Manager, has resigned after 2 years. Eric  
 Dion, Dean of Students, has resigned after 2 years.

**Information: C. Appointment**

Dean of Students	David Pirri	Phillipston	N/A	N/A	\$95,000.00
Dean of Students	Caitlin Shattuck	Ashby	N/A	N/A	\$85,000.00
Paraprofessional	Dominque Berube	Lunenburg	1	1	\$18.78/hour
Paraprofessional	Madison Lowe	Sterling	1	1	\$18.78/hour
Paraprofessional	Kelly Keena	Westminster	1	2	\$19.72/hour
Paraprofessional	Meagan Wong	Canterbury	1	1	\$18.78/hour
Science Instructor	Bridgette Billingham	Athol	1	9	\$72,698.00
Adjustment Counselor	Lauren Sousa	Westminster	IV	9	\$76,859.00
Culinary Arts Instructor	Adam Taylor	Cranston, RI	BS	6	\$72,355.00
Veterinary Technician	Kimberly Clark	Leominster	N/A	N/A	\$24.00/hour

**5. Reports by Subcommittees**

**Action, Information: A. Policy**

**MOVE THAT THE DISTRICT COMMITTEE APPROVE THE EXISTING MONTY TECH ADMISSIONS POLICY JF REFLECTING ONLY UPDATED DATES, NAMES, AND ROLES, IN ACCORDANCE WITH DESE REGULATION 603 CMR 4.00 WHICH REQUIRES ANNUAL APPROVAL OF THE DISTRICTS ADMISSIONS POLICY BY THE SCHOOL COMMITTEE.**

Motion by Eric Olson, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Barbara Reynolds, Donna Lafayette, Eric Commodore, Eric Olson, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Tamarah Estes, William Brassard, Jessica Schanz

**Action, Information: B. Policy 2**

**MOVE THAT THE DISTRICT COMMITTEE APPROVES FOR A SECOND READING, SECTION J: STUDENTS: JB, JFABD, JFABE JFABF, AND JKAA**

Motion by Jeffrey Raymond, second by Barbara Reynolds.

Final Resolution: So Voted

Aye: Barbara Reynolds, Donna Lafayette, Eric Commodore, Eric Olson, Jeffrey Raymond, John Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Tamarah Estes, William Brassard, Jessica Schanz

**Action, Information: C. Policy 3**

**POLICY KCD - PUBLIC GIFTS TO THE SCHOOLS - FOR A FIRST READING**

Motion by Jeffrey Raymond, second by Barbara Reynolds.

Discussion ensued.

Final Resolution: Tabled

Information: D. Capital Improvements - None

Information: E. Workforce - None

Information: F. Student Advisory - None

Information: G. Scholarship (Ad hoc) - None

Information: H. Financial Planning - None

## 6. Financial

Information: A. Financial Statements in the packet for perusal.

## 7. Communications

Information: A. Teacher's Information or Proposals

Information: B. School Committee Chairman Report

Chair Commodore reviewed the subcommittee assignments.

Information: C. School Committee Information or Proposals

Televising meetings. Donald Kitzmiller reviewed a quote received for equipment to televise meetings.

Michael Hurley moved to have meetings televised, Jeffrey Raymond seconded. Discussion ensued.

Motion withdrawn.

Michael Hurley moved that the district investigate using resources in-house to televise meetings.

Discussion ensued. Motion withdrawn.

Jeffrey Raymond moved to form an ad-hoc committee of 3 people to research and bring back a proposal to the committee on videotaping and uploading meetings online, Robert Campbell seconded.

Final Resolution: So Voted

Aye: Donna Lafayette, Jeffrey Raymond, John Columbus, Michael Hurley, Robert Campbell, Ross Barber, Tamarah Estes, John Mollica

Nay: Eric Olson, Barbara Reynolds, William Brassard, Melanie Weeks, Eric Commodore, Peter Capone, Jessica Schanz Motion passes.

Information: D. School Committee Comments

Information: E. Correspondence/Reports

## 8. Other Items Not Reasonably Anticipated by the Chair Forty-Eight Hours Before the Meeting

## 9. Closing Items

Action, Information: A. Adjournment

MOVE TO ADJOURN

Motion by Peter Capone, second by William Brassard.

Final Resolution: So Voted

Aye: Barbara Reynolds, Donna Lafayette, Eric Commodore, Eric Olson, Jeffrey Raymond, John

Columbus, John Mollica, Melanie Weeks, Michael Hurley, Peter Capone, Robert Campbell, Ross Barber, Tamarah Estes, William Brassard, Jessica Schanz

Meeting adjourned at 8:53.